

Nebraska Board of Geologists
Board Meeting Minutes
April 26, 2012
215 Centennial Mall South, Large Conference Room, Lincoln, NE

CALL TO ORDER

The meeting was held at 215 Centennial Mall South, 5th Floor, Large Conference Room, Lincoln, Nebraska. Vice-Chairperson Anderson called the meeting to order at 1:00pm and noted the location of the Public Meeting Statutes. Notice of the meeting was published on the Board's website and the Lincoln Journal Star in compliance with the Open Meetings Act.

Roll Call: Present: Dennis Anderson, Andrew Grimm, Martha Link, Ralph Martin, David Svingen; Absent: Thomas Correll, Jack Shroder

Staff Present: Sandra Weaver, Administrator (AD); Jean Lais, Administrative Assistant (AA)

Election of Officers

Chairperson

Action Motion by Link, second by Svingen to elect Dennis Anderson as Chairperson. Voting Yes: Grimm, Link, Martin, Svingen, Anderson; Voting No: None; Absent: Correll, Shroder

Vice-Chairperson

Action Motion by Svingen, second by Grimm to elect Martha Link as Vice-Chairperson. Voting Yes: Grimm, Link, Martin, Svingen, Anderson; Voting No: None; Absent: Correll, Shroder

Secretary

Action Motion by Anderson, second by Link to elect Ralph Martin as Secretary. Voting Yes: Grimm, Link, Martin, Svingen, Anderson; Voting No: None; Absent: Correll, Shroder

Public Comment/Appointments

No members of the public were present

Agenda Items

Approval or adjustment of the listed agenda

Action Motion by Link, second by Martin to approved the agenda as listed. Voting Yes: Grimm, Link, Martin, Svingen, Anderson; Voting No: None; Absent: Correll, Shroder

A Consent Agenda

Meeting Minutes

January 5, 2012 meeting minutes approved as presented
Organizational Practice – Certificates of Authorization- *None*

Approval of Consent Agenda

Action Motion by Martin, second by Svingen to approve the Consent Agenda. Voting Yes: Grimm, Link, Martin, Svingen, Anderson; Voting No: None; Absent: Correll, Shroder

AA Weaver entered meeting at 1:05p

B Financial Matters

Budget Status Report – January, February, March 2012

With just over 75% of the fiscal year lapsed as of March 31st, the Board has spent just under 50% of budgeted expenses. There is one more service contract payment to be made before the end of the year and staff ordered 2000 preprinted envelopes for which the bill has yet to be received. 90% of the projected revenue had been received even though application fees are lower than projected resulting in lower licensing fees.

MTD General Ledger Detail Report – January, February, March 2012

Fund Summary Report – January, February, March 2012

Financial Profile FY 2010/2011 – January, February, March 2012

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Other Financial Matters

Audit covering Calendar Year 2011

The State Auditor's Office conducted an audit covering calendar year 2011. Copies of the Entrance Memo, Draft Report, and draft Board response were provided for review. After the Exit Review, the Auditor's office moved the Cash Fund balance from a report finding to an exit finding, this will result in it not being published in the Final Audit Report, but will be looked at during the next audit to insure the Board has justified the dollar amount in the fund. The Board approved the draft response and staff will forward a final copy to the Auditor's office for inclusion in the Final Audit Report.

Review and Approval of Fee Schedule

A copy of the current fee scheduled as posted on the Board's website was reviewed and approved.

Contract Review and Approval

Administrative Services Contract with the Nebraska Board of Engineers and Architects – A copy of the contract was provided for review. The contract provides for the administrative services of the Board (NEBOG) to be handled by the Nebraska Board of Engineers and Architects (NBEA) staff. The contract covers FY 12-13, effective July 1, 2012, through June 30, 2013. The contract amount is \$14,450, or \$3,612.50 quarterly. Any additional services not listed on the approved activities list will be billed at \$17.50 per hour and will include a signed approval by both the NEBOG and NBEA prior to any work commencing. The NBEA staff will continue to track all time spent in work performed directly for NEBOG and time spent which indirectly benefits both boards. Attachments showing staff time allocation for the period July 1, 2008 to December 18, 2011, the calculation of the weighted hourly rate, operational expenses and final fee, and the services to be provided were included for review. The contract is revisited on a yearly basis.

Approval of Financial Matters

Action Motion by Svingen, second by Link to approve the Financial Matters as reviewed.
Voting Yes: Grimm, Link, Martin, Svingen, Anderson; Voting No: None: Absent: Correll, Shroder

CO Matthews entered the meeting at 1:30pm

AD Weaver and CO Matthews left the meeting at 1:37pm

C Applications

Licensure/Examination

The Core Course Equivalency Chart and the Rational for Core Courses and Course Equivalents provided for review.

Applications for Licensure by Reciprocity

Approved: Monique R Ammidown, CO

Applications for Licensure Reinstatement

Approved: Dawn R, Stock, NE

Applications for Geologist Intern by ASBOG FG Exam – *None*

Applications for Licensure by FG/PG ASBOG Exams – *None*

Applications for Licensure by PG ASBOG Exam – *None*

Action Motion by Link, second by Martin to approve the applications as discussed. Voting Yes: Grimm, Link, Martin, Svingen, Anderson; Voting No: None; Absent: Correll, Shroder

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D Compliance – None

E Committee Reports

Officers Report

ASBOG – *None*

Office/Staff – *None*

Correll entered the meeting at 1:38pm

F Old Business

Geologist Items

2012 ASBOG Annual Meeting (Omaha-October 31-November 3, 2012) Field Trip Discussion – Chairperson Anderson is working with the Corp of Engineers to arrange a stop at one of the local quarries. Anderson reported on what he has been able to arrange, but would like to add at least one more stop. He requested the other board members contact him with any ideas or leads.

G New Business

Governance Issues

Board Policies

Proposed Policy G-P12.01 – Experience for Secondary Education

Proposed Policy G-P12.02 – Time Allowed to Submit Licensing Fee after Passage of PG Exam

Proposed Policy G-P12.03 – Experience at Time of Application

Action Motion by Correll, second by Svingen to approve Proposed Policies G-P12.01, G-P12.02, and G-P12.03. Voting Yes: Correll, Grimm, Link, Martin, Svingen, Anderson; Voting No: None; Absent: Shroder

Rules and Regulations

Email from Attorney General's office with regards to cancelling the Public Hearing was provided. Discussion was held on how the Board wishes to proceed.

Action Motion by Martin, second by Link to discontinue the revision in the regulations that would have required the public hearing at this time. Voting Yes: Correll, Grimm, Link, Martin, Svingen, Anderson; Voting No: None; Absent: Shroder

Statutes

Discussion on the revisions needed in the current statutes was held and what would be needed to have them ready to introduce at the next legislative session in January 2013.

Action Motion by Svingen, second by Correll to appoint a Statute Revision Committee with Link and Grimm with the assistance of NEBA ED Wilbeck as members. Voting Yes: Correll, Grimm, Link, Martin, Svingen, Anderson; Voting No: None; Absent: Shroder

Geologist Items

Certificate of Authorization Discussion

An article from the NEBA Spring 2012 Newsletter on what organizations are required to have a Certificate of Authorization was included for discussion at the request of Svingen. He felt this would be good information to pass on to their licensees as certificates are required for geological organizations under the same circumstances. Discussion was held on what steps, if any, should be taken to get this information to the licensees. Any action was tabled until the next meeting.

Request for Link to be put on the Board website

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A request was received to place a link on the Board's website. Discussion was held as to the relevance of the website information to the Board. No action was taken.
Strategic Plan – No discussion held

H General Information

Public Notice publication – A public notice request was sent to the Lincoln Journal Star to publicize the April Meeting

Board meetings and schedule – A schedule of board meetings and office calendar was provided for review. Martin informed the Board he will not be at the July meeting. Chairperson Anderson requested AA Lais contact Shroder and verify his schedule availability for the rest of the year.

Roster of Board members – A roster of current members was provided and will be updated to reflect the new officers.

Notice of Reappointment of Board Member Correll – A copy of the reappointment notice from the Governor for board member Correll was provided.

Licensing Trends

The Trends in Licensure and Fiscal Reports were provided.

Other Information

The current Board policies and actions to change the Statutes and Rules & Regulations was provided.

Adjournment : Motion by Svingen, second by Martin to adjourn the meeting at 2:09pm

The next Board of Geologist board meeting will be held on July 12, 2012, at 1:00pm at 215 Centennial Mall South, Lincoln, Nebraska, fifth floor, large conference room.

Board Member



12 July 2012
Date